

Minutes and Proceedings of Bury Parish Council held at
Bury Village Hall, Wednesday 6th December 2017 at 7.30 pm.

Present	Cllr. P Hazell	PH	Chairman
	Cllr J Boyle	JB	
	Cllr J.Hayes	JH	
	Cllr K Prestage	KP	
	Cllr P Brindley	PB	
	Cllr.D Wakefield	DW	
	Cllr.R.Scantlebury	RS	

Clerk Ms. C. Copley	
C/Cllr Cllr. Bucknell	PBll
Cllr A Costello	AC

1217.01 APOLOGIES

Cllr A Johnston
Cllr M Tew
D.Cllr J Taverner

1217.02 COUNCILLORS INTERESTS

To receive from Councillors declarations as to personal or prejudicial interests and declarable pecuniary interests that might require the granting of dispensation the nature of those interests in relation to Agenda items.

Would Councillors please note that any changes to their personal interests should be notified to the Clerk.

1217.03 MINUTES OF MEETING 1st November 2017

The minutes of 1st November 2017 were approved
PH has planted 100 crocus bulbs around the village sign

1217.04 POLICE REPORT

Upwood Road, Bury – Police received a report of a car losing control and colliding with a brick wall on Upwood Road, Bury, just before midnight on Wednesday evening, 15th November. The driver was unhurt and was able to arrange for recovery of his car through his own insurance

Upwood Airfield Business Park – Police are investigating a break-in and burglary at a business on the RAF Upwood airfield site that happened during the night of Wednesday 15th / Thursday 16th November, however no details of the crime are available at the moment

Hare Coursing – Multiple reports of hare coursers around the local area

PBll reported that he has spoken to Andrew Street regarding the trespassers on the Upwood sites. The numbers of people on site has reduced recently. It was spoken of the trespassers being mainly 2 gangs of youths but there is no evidence to support this.

1217.05 COMMUNITY BUSINESS

1217.06 REPORTS

The Village Hall now have a new CCTV camera installed facing out towards the gym equipment. The CCTV system has proved to be working well. The PC will pay the Village Hall £150 for the new camera.

Bury Playgroup have asked if they can display a banner on the chainlink fencing facing out towards the play park which was agreed.

Discussion was then had over who owns which boundary fence to the Village Hall. It was decided the chain link fence be the responsibility of the Parish Council and the other fence, facing out on to the sports field and gate be the responsibility of the Village Hall.

The District Councils Dog Fouling legislation update has recently been posted on to a village facebook page. It was reported that this then sparked concerns from local residents regarding dog fouling in the village. PB would like to post a directive on the village website. The directive will include a link to the District Councils website where dog fouling can be reported and a clean-up team requested. PB will forward a quantity of lamp post dog fouling stickers to PB for distribution around the village.

A request was made that councillors do not admin facebook pages, this will be discussed further at full Council and in the meantime the Chairman will request Councillors abstain from using the village facebook page as a platform for the Council.

1217.07 RAF UPWOOD

Following discussions between PBII and Adrian, Adrian reported the following possible actions;

- 1) Bulldozers will flatten the site May 2018 (excluding the Guard House and 1 other building of interest)
- 2) Development of 450 houses over the entire site (outline planning for 160), this also includes demolition of Upwood Hill House and re-development.
- 3) Sell the site

In November it was noted possible areas of interest have been put forward for development. It has been confirmed (by PBII 7.12.17) that a site adjacent to Valiant Square has gone in to the Local Plan for a development of 90 homes. The other 3 possible sites have been squashed.

1217.08 CLINIC SITE

PH has been in conversation with John Baldock of Upwood Estates who confirmed they are considering selling the site on, this was confirmed as correct by PBII.

1217.09 PLANNING

17/02366/HHFUL - 17 Grenfell Road Bury Huntingdon. Demolition of existing garage, then erection of bigger garage/office to the rear corner of the site, allowing 2 cars to be parked on the drive – **Decision** – Unanimously agreed with the proviso no objections from neighbours.

17/02519/FUL – RAF Upwood site - Change of use of Hangars 1 & 2 and land from refurbishment of jet engines to B8 Storage and Distribution – **Action – this application will be considered when Class B8 is established.**

NOTIFICATION OF PLANNING APPROVALS/REFUSALS

17/02324/HHFUL 9 Upwood Road, Bury, Single storey front and side extension - unanimously approved
17/02311/HHFUL Wyngate, Upwood Road, Bury – Proposed 2 storey extensions – unanimously approved

The Clerk will make the relevant responses

1217.10 TUNKERS LANE

The fallen road sign on Tunkers Lane has been repaired.

1217.11 PLAYING FIELDS

Works to the goal post area have been carried out by M Badcock.

Bury School have commenced a football club on Thursday lunchtimes going through the winter. CGM have been instructed to cut the grass at a cost of £19 + VAT. The Clerk was assured the school have carried out the necessary Risk Assessments and liability insurance checks.

Discuss possible change of play inspection provider, the Clerk will contact prospective companies for quotes etc.

1217.12 CEMETERY

Works to commence on the grave yard extension, quote from M Badcock was approved; the works consist of;

Removal of yew hedge

Clear ground and level soil left from burials, prepare and sow with seed

Clear and prepare ground to new extension hedge area

Remove inner gate and leave on site for fencing contractor

Cut back and remove all scrub in cemetery extension to public footpath

Quotes obtained for re-fencing the perimeter. One quote has been received from A Stancombe Fencing Contractors for £15.90 per metre plus VAT. The Clerk will obtain 2 further written quotes.

It was agreed the hedging is to be a natural hedge mix.

Update on the plastic roundels in the Church wall; the plastic caps have arrived and will be glued in place, weather permitting.

1217.13 FOOTPATHS

The kissing gates are still missing and no further updates have been reported. The Clerk will contact the District Council for an update on the situation.

1217.14 SPEEDWATCH/SPEEDING IN THE VILLAGE

Police speed checks have been carried out along Upwood Road this month and PBI will request the stats from this exercise.

Quotes have been received for the works to Upwood Road/Ramsey Road Upwood and awaiting a start date.

Update on the MVAS signs – The Clerk to contact Scott Parsons (in the absence of MT) for his response to the Council using their choice of MVAS signs. The Council would like to go ahead with an order for Coeval signs if given the go ahead by the District Council.

1217.15 NEIGHBOURHOOD PLAN

Nothing to report

1217.16 FINANCE

The Precept/Parish Expenditure request is due in to HDC by not later than 15th December. The Clerk will complete the request for £30k (posted to HDC 7.12.17)

The Clerk has received the VAT payment of £5119.03 from HMRC. This has not been checked against the bank statement.

106 Funds remittance received from HDC for £16661.22, again this has not been reconciled with the bank statement

Grantscape funding request of £11800 has been sent off by the Clerk on 15.11.17

Village Hall signs, approve

Memorandum of Understanding for the MVAS application, will be completed when it is clear what equipment is to be used.

Discuss playground inspection companies. The Clerk has requested a quotation from a local company called Playmaintain

Update on the defibrillator – the Clerk read out an email update from Lucy. The Clerk will get back to Lucy with a few questions relating to costs and funding of the equipment. The overall opinion is to go with the Managed Solution option where the equipment is loaned to us by CHT (Community Heartbeat Trust) under an agreement plan. Final figures to be discussed and agreed. The Bury lights switch on event has raised £250 towards the equipment already. PB will look in to the Lottery funded aspect and the Clerk will contact Lucy to go through the rental agreement etc and report back.

It was agreed the clerks ICT equipment contingency should be £400 to cover the costs involved in replacing equipment and purchasing an external hard drive for back up etc. PB will work with the Clerk to get the back up system etc set up.

The Clerks request for authorisation from the Chair to be able to action expenditure of less than £100 (i.e grass cutting to the sports field) was approved unanimously

Active Lifestyles Summer Programme was discussed and decided not to go ahead with the programme this year.

1217.17 DATA PROTECTION POLICIES AND PROCEDURES

The following procedures have been approved:

Code of Conduct

Data Protection

Financial and General Risk

Financial Regulations

Publications

1217.18 CORRESPONDENCE RECEIVED

The Clerk received an email on the 9th November from the Public Health Department Cambs CC, regarding Winter Health Packs and their distribution to local vulnerable residents.

Notification of Auditor appointments 2017/18 received from the SAAA, confirming the Parish Councils auditors for the financial year 2017/18 will be PKF Littlejohn

An email was received from a villager who asked to raise concerns over the safety and lighting of the village hall to the PC, the clerk forwarded this email on to Mr Prestage for his attention and response.

1217.19 DOCUMENTS FOR SIGNATURE

To approve accounts for payment;

<u>Payee</u>	<u>Amount</u>	<u>Power</u>
CGM Group, grass cutting services	£343.20	Open spaces Act 1906 s.9/10
C Copley, Clerks fees June	£384.26	Local Govt Act 1972 s.112
HMRC, Clerks PAYE	£32.40	Local Govt Act 1972 s.112
M Badcock, cemetery grass cutting	£600.00	Open spaces Act 1906 s.9/10
RamShed donation	£150	Local Govt Act 1972 s.137
Carter Jonas, BMX track rent	£50	Open spaces Act 1906 s.9/10

1217.20 DATE AND TIME OF NEXT MEETING

Wednesday 3rd January 2018, 7.30pm, Bury Village Hall

1217.21 MATTERS FOR FUTURE CONSIDERATION

A reminder that the Village Hall production "The Greatest Story Ever Told" is going ahead on Wednesday 20 December at 5pm, entry fees are £3 adult £1 child.

Apologies received from KP for 3rd January 2018

1217.22 PUBLIC DISCUSSION PERIOD